



Crime Control and  
Prevention District  
Board of Directors  
Agenda Packet

April 15, 2021  
6:00 P.M.

**CROWLEY CRIME CONTROL AND PREVENTION  
DISTRICT BOARD OF DIRECTORS  
Meeting  
April 15, 2021  
6:00 P.M.**

**ATTENDANCE SHEET**

Johnny Shotwell, Member	_____
Billy P. Davis, Member	_____
Jesse Johnson, Vice President	_____
Jerry Beck, Member	_____
Carl Weber, Member	_____
Jimmy McDonald, Member	_____
Vacant	_____
<b>Staff:</b>	
Robert Loftin, City Manager	_____
Kit Long, Police Chief, Staff Liaison	_____
Lori Watson, Treasurer	_____
Carol Konhauser, Board Secretary	_____



**AGENDA  
CROWLEY CRIME CONTROL AND  
PREVENTION DISTRICT  
APRIL 15, 2021  
REGULAR SESSION - 6:00 p.m.**

**Crowley City Hall  
201 E. Main Street  
Crowley TX 76028**

*Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).*

**REGULAR CALLED MEETING –April 15, 2021- 6:00 P.M.**

**I. CALL TO ORDER / ROLL CALL**

**II. BUSINESS**

1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on June 18, 2020 and the minutes for the Joint CCPD and City Council meeting held on July 21, 2020.
2. Discuss and consider Budget Amendment #1 for FY 2020-2021 Crime Control and Prevention District, and consider and approve the purchase of equipment and materials in the amount of \$37,530.76.
3. Discuss and elect a new President and Vice-president for the remainder of the term ending Jun 2021 pursuant to the City of Crowley Code of Ordinance, Section 2-146.

**III. ADJOURNMENT**

**I, the undersigned authority, do hereby certify that this Agenda of the April 15, 2021 meeting of the governing body of the Crowley Crime Control and Prevention District is a true and correct copy posted on \_\_\_\_\_, 2021 at \_\_\_\_\_ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.**

\_\_\_\_\_  
Carol C. Konhauser, Secretary, Crime Control and Prevention District

THE EDC AND CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:  
 1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;  
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.  
 The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email [ckonhauser@ci.crowley.tx.us](mailto:ckonhauser@ci.crowley.tx.us) for further information.

**NOTICE:** A quorum of the City Council and Economic Development Board of Directors will be present at this meeting; however neither Board will take action on any items on this posted agenda.



# Crowley Crime Control and Prevention District

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## **AGENDA REPORT**

**Meeting Date:** April 15, 2021

**Agenda Item:** II-1

**Staff Contact:** Carol Konhauser, Secretary

**E-mail:** ckonhauser@ci.crowley.tx.us

**Phone:** 817-297-2201-X4000

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**SUBJECT:** Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on June 18, 2020 and the minutes for the Joint CCPD and City Council meeting held on July 21, 2020.

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### **BACKGROUND/DISCUSSION**

Consider approval of CCPD minutes.

### **FINANCIAL IMPACT**

None.

### **RECOMMENDATION**

Board of Directors consideration is respectfully requested.



As there was no further business, President Christine Gilbreath adjourned the meeting at 6:25 p.m.

ATTEST:

\_\_\_\_\_  
Jesse Johnson, Vice President

\_\_\_\_\_  
Carol Konhauser, Board Secretary

**MINUTES OF THE SPECIAL CALLED JOINT SESSION OF THE CROWLEY CRIME CONTROL PREVENTION DISTRICT AND CITY COUNCIL HELD July 21, 2020.** The Board of Directors of the Crowley CCPD and City Council members met on Tuesday, July 21, 2020, at 6:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were                    Council Member Johnny Shotwell, City Council Place 1  
   Mayor Pro-Tem Jerry Beck, City Council Place 2  
   Council Member Jesse Johnson, City Council Place 3 (CCPD Vice President)  
   Council Member Carl T. Weber III, City Council Place 4  
   Council Member Tina Pace, City Council Place 5  
   Mayor Billy P. Davis

City staff included:        City Secretary, Carol Konhauser  
   Police Chief, Kit Long

Absent:                            Council Member Christine Gilbreath, City Council Place 6 (CCPD President)

**CALL TO ORDER OF THE CCPD / ROLL CALL**

Vice President Jesse Johnson called the session to order at 6:00 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

**CALL TO ORDER OF THE CITY COUNCIL / ROLL CALL**

Mayor Billy Davis called the session to order at 6:01 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

**JOINT BUSINESS**

- 1. Conduct the Official Canvass of the Election Returns for the Special Election held on July 14, 2020, in the City of Crowley, Texas, for the purpose of submitting to the qualified voters of Crowley, Texas, a proposition to determine whether the citizens desire to continue the Crime Control and Prevention District and reauthorize a sales and use tax at a rate of one-half (1/2) of one (1) percent for fifteen (15) years.**

Vice President Jesse Johnson and Mayor Billy Davis conducted the canvass for the City of Crowley 2020 Special election and compared the tally sheets with the figures on the returns. Both concurred with the figures on the return and signed the Official Canvas.

**CCPD BUSINESS**

- 1. Discuss and consider approval of Order 2020-003, an Order of the Board of Directors of the Crowley Crime Control and Prevention District canvassing the returns and declaring the results of the Continuation Referendum for the Crowley Crime Control and Prevention District.**

Member Billy Davis made the motion to approve Order 2020-003, second by Member Carl Weber; the Board of Directors for the Crowley Crime Control and Prevention District voted unanimously to approve the motion as presented. Motion carried 6-0.

**CROWLEY CITY COUNCIL BUSINESS**

- 1. Discuss and consider adoption of Resolution R07-2020-340, a resolution of the City Council of the City of Crowley, Texas, canvassing and declaring the results of the July 14, 2020 Special Election for the purpose of submitting to the qualified voters of Crowley, Texas, a proposition to determine whether the citizens desire to continue the Crime Control and Prevention District and reauthorize a sales and use tax at a rate of one-half (1/2) of one (1) percent for fifteen (15) years.**

Council Member Tina Pace made the motion to approve Resolution R07-2020-340; second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 6-0.

**ADJOURNMENT**

As there was no further business, Vice President Jesse Johnson adjourned the CCPD meeting at 6:10 p.m. and Mayor Davis adjourned the City Council meeting at 6:10 p.m.

ATTEST:

\_\_\_\_\_  
Jesse Johnson, Vice President

\_\_\_\_\_  
Carol C. Konhauser, City Secretary

ATTEST:

\_\_\_\_\_  
Billy Davis, Mayor

\_\_\_\_\_  
Carol C. Konhauser, City Secretary





# Crowley Crime Control and Prevention District

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## AGENDA REPORT

**Meeting Date:** April 15, 2021

**Agenda Item:** II-2

**Staff Contact:** Kit Long, Police Chief

**E-mail:** klong@ci.crowley.tx.us

**Phone:** 817-297-2276

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**SUBJECT:** Discuss and consider Budget Amendment #2 for FY 2020-2021 Crime Control and Prevention District, and consider and approve the purchase of equipment and materials in the amount of \$37,530.76

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### **BACKGROUND/DISCUSSION**

The Crowley Police Department would like to purchase the following: Computer Equipment, Laser Mapping Equipment for Accidents, continued services from Motorola Solutions, Painting Services for jail.

### **FINANCIAL IMPACT**

The total cost of all items requested is \$37,530.76 to be purchased from the Crime Control and Prevention District FY 2020-2021 budget.

Motorola Solutions will have an annual cost of \$14,736.96 for FY 2021-2022 and \$24,059.00 for FY 2022-2023.

### **RECOMMENDATION**

It is the recommendation of the Police Chief to approve these purchases.

### **ATTACHMENTS**

- Crime Control & Prevention District 2020-21 Amended Budget
- Budget Amendment #2
- Capital Request Form for Motorola Solutions Service Agreement
- Capital Request Form for Computer Equipment (Battery Backups and Power Delivery)
- Capital Request Form for Laser Mapping Equipment
- Capital Request Form for Elite Coatings – Painting Services

**Crime Control Budget 2020-21  
Amended 4/15/2021**

<b>Revenue:</b>		
Sales Tax Revenue	\$	870,000
Interest Income		10,000

**Total Income \$ 880,000**

<b>Expenses:</b>		
Bond Payments		
Principal	\$	245,000
Interest		22,612
		<u>267,612</u>

**\$ 267,612**

Recurring Costs:

Full Time Salaries	\$	209,085	
Overtime		7,800	
Fica		13,447	
Medicare		3,145	
TMRS		24,053	
Insurance		28,000	
		<u>285,529</u>	
	<i>Total Personnel Costs</i>		\$ 285,529
<b>Service Contracts</b>			
1	Motorola contract	11,899	
2	License Plate Reader annual contract	2,500	
3	Johnson County Broadband contract	49,884	
4	Axon Five Year maintenance/license contract	12,178	
5	VistaCom Voice Logger maintenance contract	4,578	
6	Spectrum Internet	15,815	
7	Mentalix (fingerprint machine)	4,590	
8	Motorola contract (renews 2021-22)	-	
9	Acronis (every 3 years)	-	
		<u>101,444</u>	
	<i>Total Service Contracts</i>		101,444
<b>Materials and Supplies</b>			
9	CCPC Admin Materials	2,500	
10	Recruiting/Selection Process Exams	1,650	
		<u>4,150</u>	
	<i>Total Materials &amp; Supplies</i>		4,150
11	Mobile Phones	1,200	
12	Dues and Memberships	75	
13	Training and Travel	5,300	
14	Ammunition (for Training)	16,184	
15	City Event OverTime (includes COF)	21,000	
16	Office of Community Outreach Programs	13,150	
		<u>56,909</u>	
	<i>Total Other</i>		56,909
	<b>Subtotal Programs &amp; Recurring Costs</b>		<b>\$ 448,031</b>

Equipment and One Time Costs:

Dispatch upgrades	39,307	
Axon Tasers	64,180	
In car video cameras	33,270	
Computer Equipment	8,518	
Laser Mapping Equipment	8,006	
Painting of Jail & Sally Port	9,900	
	<u>163,181</u>	
	<b>Subtotal Equipment and One Time Purchases</b>	<b>\$ 163,181</b>

**Total Expenses \$ 878,824**

**Revenues over (under) expenses \$ 1,176**

Detail of Programs:

	2020-21
1 Citizens On Patrol Program	4,000
2 Youth Activity Center Programs	1,200
3 Crowley Area Teen Community Helpers/Adult Supervision	250
4 Citizens Police Academy	500
5 National Night Out	1,000
6 Crime Prevention Materials	1,500
7 Bicycle/Skateboard Safety Program	1,000
8 Bike/ATV Patrol	500
9 Alliance for Children	3,200
	<u>13,150</u>
<b>Total Programs</b>	<b>\$ 13,150</b>





# Crowley Crime Control and Prevention District

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## AGENDA REPORT

**Meeting Date:** April 15, 2021

**Agenda Item:** II-3

**Staff Contact:** Carol Konhauser, Secretary

**E-mail:** ckonhuaser@ci.crowley.tx.us

**Phone:** 817-297-2201 ext 4000

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**SUBJECT:** Discuss and elect a new President and Vice-president for the remainder of the term ending Jun 2021 pursuant to the City of Crowley Code of Ordinance, Section 2-146.

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### **BACKGROUND/DISCUSSION**

Pursuant to the City of Crowley Code of Ordinances, Section 2-146, the Board shall elect, from among its members, officers to serve as President and Vice-president for a 1-yr term. A vacancy on the Board shall be filled for the unexpired term by the Board. For the current term, the Board President is listed as Christine Gilbreath and the Vice President is Jesse Johnson. Due to a vacancy, it is now necessary to appoint a new President and Vice President for the remainder of the term ending June 2021. It is typical of other boards for the Vice-President to move up to the President position and a new Vice-President is selected.

### **FINANCIAL IMPACT**

None.

### **RECOMMENDATION**

Board action is required by nomination and voting for a President and Vice-president.

### **ATTACHMENTS**

- None