

**MINUTES OF THE CITY COUNCIL WORK SESSION HELD August 6, 2020.** The City Council of the City of Crowley, Texas met in Work Session on Thursday, August 6, 2020, at 6:30 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Pro-Tem Jerry Beck, City Council Place 2  
Council Member Jesse Johnson, City Council Place 3  
Council Member Carl T. Weber III, City Council Place 4  
Council Member Christine Gilbreath, City Council Place 6  
Mayor Billy P. Davis

City staff included: City Manager, Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Asst Fire Chief, Chris Young  
Police Chief, Kit Long  
Public Works Director, Mike Rocamontes  
Planning & Comm Dev Director, Rachel Roberts  
Community Services Director, Cristina Winner  
Special Events Coordinator, Julie Hepler

Absent: Council Member Johnny Shotwell, City Council Place 1  
Council Member Tina Pace, City Council Place 5

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Work Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **DISCUSSION OF NON-ACTION ITEMS**

1. **None.**

#### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. **Discuss and consider approving the minutes from the regular meeting held July 16, 2020.**  
No discussion.

#### **PUBLIC HEARING**

1. **Hold a public hearing to discuss and consider a replat request for lots 3, 4, 5, 6, Block 12 to create lots 3R, 4-R1, 4-R2, 4-R3, 5-R1, 5-R2, 6-R2 of the Mesa Vista Medical Center, located at 401 and 400 Rock Meadow Dr as well as 240 and 220 Rock Hill Dr. Case # RPLT-2020-002.**

No discussion.

#### **CITY BUSINESS**

1. **Discuss and consider approval to increase the construction administration expense with Pacheco Koch for assisting City Staff with construction inspection and record keeping of the Main St. project.**

City Manager Robert Loftin began by explaining that the Main Street Project is very complex and requires complete documentation of every aspect of the project. This documentation will be required when filing for reimbursement from TxDot. If any of the documentation is missing or incorrect, the City risks that possibility of not receiving full reimbursement. Currently, Public Works Director Mike

Rocomantes is completing the documentation, but with everything else that is going on in Public Works, he is becoming overwhelmed.

Public Works Director Mike Rocomantes discussed the many things that need to be documented such as exact type, size and location of materials used, interviews with contracted workers, inspection of time sheets, just to name a few. He also explained that these inspections and interviews needed to be completed several times a week and the forms used by TxDot were lengthy and required detailed information. He requested council consider contracting with Pacheco and Koch to complete these tasks as he would hate to miss something and risk the City losing money. Additionally, he has never completed a project of this size and is unfamiliar with the all the aspects of documenting the work.

**2. Discuss and consider adoption of the Library Technology Plan.**

No discussion.

**3. Discuss and consider approval of Resolution No. R08-2020-341 designating the ACM/Finance Director as the officer/employee responsible for complying with section 26.04 of the Texas Tax Code for the city and providing an effective date.**

No discussion

**4. Discuss and consider approval of Resolution No. R08-2020-342, directing the City ACM/Finance Director to calculate the voter-approval tax rate in the manner provided for a special taxing unit due to COVID-19, and provide an effective date.**

No discussion

**5. Discuss tax rate calculations, establish the proposed tax rate (take a record vote) and set the time and date of the public hearing for the proposed 2020 tax rate.**

No discussion

**6. Discuss and consider Special Event Permit Application for Crowley Youth Association Midnight Madness Softball Tournament to be held on August 8, 2020 from 7:00pm to August 9, 2020 at 6:00am.**

No discussion

**7. Discuss and consider the Annual Celebration of Freedom event options.**

Special Event Coordinator Julie Hepler stepped up and discussed the concerns surrounding holding an event of this size during a pandemic. She began by explaining that many of the food vendors will be unable to obtain permits or simply have not signed up due to their concerns over the spread of COVID. Additionally, the Governor's current executive order requires the Mayor of the City to approve any gathering of over 10 people. Ms Hepler further explained that staff has developed two options for council to consider, the first option is to hold the event with limited vendors and increased sanitation protocols and the second option is to hold a fireworks only event.

Police Lieutenant Mike Roach came forward to voice his concerns about the possibility of exposing the police staff to the virus. He explained that this event brings hundreds of people throughout the day and it will be near impossible to ensure or enforce social distancing protocols. An event this size requires all members of the police department to be on-duty, creating a situation where there is a significant chance that a large percentage of the department could contract the virus. This would have a detrimental effect on the department of Crowley's size. If this were to occur, the City would have to request support from outside agencies, thereby creating slower response times for our citizens. He also explained that both of the options presented to council tonight would still require a police presence to keep control of the park.

Asst Fire Chief Chris Young stepped up and explained that the fire department could cover the event if council wished to hold it, but they are in a similar situation as the Police Department if a significant number of their people were to catch the virus.

Council member Christine Gilbreath stated it breaks her heart to consider cancelling the event, but she feels for the safety of the citizens and employees she thinks it's best to cancel the event rather than doing a fireworks only.

Council Member Jesse Johnson voiced his opinion that citizens would gather in the park regardless and therefore a fireworks only event would still pose the same threats. As much as he doesn't want to cancel the event, he understands the necessity to do so.

Mayor Davis stated he was in agreement with canceling the event.

- 8. Discuss and consider adoption of Ordinance 08-2020-404 an Ordinance of the City Council of the City of Crowley, Texas, amending the FY2019-20 City of Crowley Operating Budget and appropriating resources to be known as "FY2019-20 Budget Amendment No. 2"; and establishing an effective date.**

No discussion

#### **ADJOURNMENT**

As there was no further business to discuss, the work session was adjourned at 7:02 pm.

**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD August 6, 2020.** The City Council of the City of Crowley, Texas met in Regular Session on Thursday, August 6, 2020, at 7:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Pro-Tem Jerry Beck, City Council Place 2  
Council Member Jesse Johnson, City Council Place 3  
Council Member Carl T. Weber III, City Council Place 4  
Council Member Christine Gilbreath, City Council Place 6  
Mayor Billy P. Davis

City staff included: City Manager, Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Asst Fire Chief, Chris Young  
Police Chief, Kit Long  
Public Works Director, Mike Rocamontes  
Planning & Comm Dev Director, Rachel Roberts  
Community Services Director, Cristina Winner  
Special Events Coordinator, Julie Hepler

Absent: Council Member Johnny Shotwell, City Council Place 1  
Council Member Tina Pace, City Council Place 5

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Regular Session to order at 7:02 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation was given by Council Member Jesse Johnson followed by the Pledge of Allegiance to the American and Texas Flags.

#### **PRESENTATIONS/PROCLAMATIONS**

1. **None.**

#### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. **Discuss and consider approving the minutes from the regular meeting held July 16, 2020.**

Council Member Jesse Johnson made the motion to approve the Consent Agenda item(s), second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 5-0.

#### **PUBLIC HEARING**

1. **Hold a public hearing to discuss and consider a replat request for lots 3, 4, 5, 6, Block 12 to create lots 3R, 4-R1, 4-R2, 4-R3, 5-R1, 5-R2, 6-R2 of the Mesa Vista Medical Center, located at 401 and 400 Rock Meadow Dr as well as 240 and 220 Rock Hill Dr. Case # RPLT-2020-002.**

Mayor Davis opened the public hearing at 7:04 pm for anyone to speak either in favor of or in opposition. As nobody came forward to speak, Mayor Davis closed the public hearing at 7:04 pm.

Council Member Jesse Johnson made the motion to approve the replat request for Case # RPLT-2020-002; second by Council Member Jerry Beck council voted unanimously to approve the motion as presented. Motion carried 5-0.

## CITY BUSINESS

- 1. Discuss and consider approval to increase the construction administration expense with Pacheco Koch for assisting City Staff with construction inspection and record keeping of the Main St. project.**

Council Member Christine Gilbreath made the motion to approve the construction administrative expense with Pacheco Koch; second by Council Member Carl Weber, council voted unanimously to approve the motion as presented. Motion carried 5-0.

- 2. Discuss and consider adoption of the Library Technology Plan.**

Council Member Christine Gilbreath made the motion to approve adoption of the Library Technology Plan; second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 5-0.

- 3. Discuss and consider approval of Resolution No. R08-2020-341 designating the ACM/Finance Director as the officer/employee responsible for complying with section 26.04 of the Texas Tax Code for the city and providing an effective date.**

Council Member Jesse Johnson made the motion to approve Resolution R08-2020-341; second by Council Member Christine Gilbreath; council voted unanimously to approve the motion as presented. Motion carried 5-0.

- 4. Discuss and consider approval of Resolution No. R08-2020-342, directing the City ACM/Finance Director to calculate the voter-approval tax rate in the manner provided for a special taxing unit due to COVID-19, and provide an effective date.**

Council Member Jerry Beck made the motion to approve Resolution R08-2020-342; second by Council Member Jesse Johnson; council voted unanimously to approve the motion as presented. Motion carried 5-0.

- 5. Discuss tax rate calculations, establish the proposed tax rate (take a record vote) and set the time and date of the public hearing for the proposed 2020 tax rate.**

Assistant City Manager/Finance Director Lori Watson gave a presentation on the new tax legislation. She explained the changing terminology and the basics of how the new tax rates are computed.

Council Member Christine Gilbreath made the motion to set the maximum proposed tax rate at 0.699806/\$100, which is below the voter approval rate, and set the public hearing on the tax rate for Thursday, August 20, 2020 at 7:00 pm to be held in the Council Chambers located at 201 E Main Street, second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 5-0. The Roll Call vote as follows:

Mayor Pro-Tem Jerry Beck, City Council Place 2 - in favor  
Council Member Jesse Johnson, City Council Place 3 - in favor  
Council Member Carl Weber, City Council Place 4 - in favor  
Council Member Christine Gilbreath, City Council Place 6 - in favor  
Mayor Billy P. Davis - in favor  
Motion carried 5-0

6. **Discuss and consider Special Event Permit Application for Crowley Youth Association Midnight Madness Softball Tournament to be held on August 8, 2020 from 7:00pm to August 9, 2020 at 6:00am.**

Council Member Jesse Johnson made the motion to approve Special Event Permit for the CYA Midnight Madness; second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 5-0.

7. **Discuss and consider the Annual Celebration of Freedom event options.**

Council Member Jesse Johnson made the motion to cancel the Annual Celebration of Freedom event; second by Council Member Christine Gilbreath, council voted unanimously to approve the motion as presented. Motion carried 5-0.

8. **Discuss and consider adoption of Ordinance 08-2020-404 an Ordinance of the City Council of the City of Crowley, Texas, amending the FY2019-20 City of Crowley Operating Budget and appropriating resources to be known as "FY2019-20 Budget Amendment No. 2"; and establishing an effective date.**

Council Member Jerry Beck made the motion to approve Ordinance 08-2020-404; second by Council Member Jesse Johnson; council voted unanimously to approve the motion as presented. Motion carried 5-0.

#### **ADVISORY BOARDS AND COMMISSIONS**

*Reports/appointments or reappointments.*

1. Reports:

None

2. Appointments/Reappointments:

1. **Library Board**

Council member Christine Gilbreath made the nomination and motion for the following appointments to the Library Board, second by Council Member Carl Weber, council voted unanimously to approve the reappointments to the board. Motion carried 5-0.

Donna Brister	Place 2	New Term ending Jun 30, 2022
Dallas Park	Place 4	New Term ending Jun 30, 2022
Chloe Northrop	Place 5	Remaining term ending Jun 30, 2021

#### **PUBLIC COMMENT**

Mayor Davis asked if there were any citizens or visitors wishing to speak.

Terri Horn, from Crowley Chamber of Commerce, came forward and informed council that Tarrant County had received 24 applications for the Small Business Grant and had approved one of the applications so far. Additionally, she announced that the chamber would be holding their annual golf tournament on October 30, 2020, with the location still to be determined.

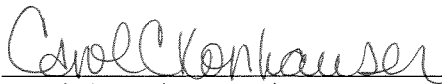
#### **ITEMS OF COMMUNITY INTEREST**

Mayor Davis then asked if there were any community interest items. There were none to discuss.

As there was no further business, Mayor Davis adjourned the meeting at 7:38 p.m.

ATTEST:

  
Billy Davis, Mayor

  
Carol C. Konhauser, City Secretary