



Economic Development
Corporation (EDC) Board of
Directors

Regular Session

September 17, 2020
6:00 P.M.

CITY OF CROWLEY
Economic Development Corporation
Board of Directors
September 17, 2020
6:00 P.M.

Economic Development Corporation Board

- President Christine Gilbreath _____
- Member Billy P. Davis _____
- Member Carl Weber III (VP) _____
- Member Johnny Shotwell _____
- Member Dallas Park _____
- Member Jim "Mac" McDonald _____
- Member Alex Hogan _____

EDC Officers

- Executive Director Robert Loftin _____
- Treasurer Lori Watson _____
- Secretary Carol Konhauser _____



**AGENDA
CROWLEY ECONOMIC
DEVELOPMENT CORPORATION
SEPTEMBER 17, 2020
REGULAR SESSION - 6:00 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the board members by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

REGULAR CALLED MEETING – September 17, 2020- 6:00 P.M.

I. CALL TO ORDER OF THE EDC / ROLL CALL

II. PUBLIC HEARING

1. (a) Hold a Public Hearing on the proposed Crowley Economic Development 4B FY2020-2021 Operating Budget and (b) discuss and consider adopting the Crowley Economic Development 4B FY2020-2021 Operating Budget.

III. EDC BUSINESS

1. Discuss and consider approving the minutes from the EDC meeting held on September 3, 2020.

IV. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Agenda of the Economic Development Corporation to be held on Sep 20, 2020, meeting of the governing body of City of Crowley is a true and correct copy posted on _____, 20____ at _____ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

Carol C. Konhauser, City Secretary

THE EDC AND CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:
 1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
 The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

NOTICE: A quorum of the Crime Control and Prevention District Board of Directors will be present at this meeting; however, neither Board will take action on any items on this posted agenda.



Crowley EDC Board

AGENDA REPORT

Meeting Date:	September 17, 2020	Staff Contact:	Lori Watson Finance Director
Agenda Item:	II - 1	E-mail:	lwatson@ci.crowley.tx.us
		Phone:	817-297-2201-X 4900

SUBJECT: (a) Hold a Public Hearing on the proposed Crowley Economic Development 4B FY2020-2021 Operating Budget and discuss and (b) consider adopting the Crowley Economic Development 4B FY2020-2021 Operating Budget.

BACKGROUND/DISCUSSION

Pursuant to the Texas Local Government Code 501.073, the corporation's authorizing unit will approve all programs and expenditures of the corporation and annually review any financial statements of the corporation.

FINANCIAL IMPACT

See the attached proposed FY2020-21 EDC Operating Budget

RECOMMENDATION

Staff recommends holding a public hearing to receive public input and approving the EDC 4B proposed FY2020-2021 Operating Budget.

ATTACHMENTS

- FY2020-2021 EDC Operating Budget

Economic Development Corporation 2020-21 Budget

Revenues:

Sales Tax Revenue	1,025,000	
Rental Income	266,668	
Interest Income	8,000	
	Total Revenue	1,299,668

Expenses:

Salary & Payroll Taxes	159,644	
Office Supplies	2,500	
Training	18,000	
Electric Service	2,200	
Professional Fees	17,000	
Attorney Fees	10,000	
Mobile Telephone Services	1,026	
Advertising	3,000	
Service Contracts	42,000	
Subscriptions & Publications	6,300	
Dues & Memberships	3,440	
Printing & Reproduction	3,000	
Other Materials & Supplies	3,400	
Building Maintenance & Taxes	17,000	
	Total	288,510
Bond Payments		
Revenue Bond 2016 Principal	130,000	
Revenue Bond 2016 Interest	78,150	
2018 CO Bond Principal	145,000	
2018 CO Bond Interest	152,875	
2020 CO Bond Principal	50,000	
2020 CO Bond Interest	114,700	
	Total	670,725
One Time Purchases:		
	Total	-
	Total Expenses	959,235

Revenues over (under) expenses	340,433
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Crowley EDC Board

AGENDA REPORT

Meeting Date: September 17, 2020

Agenda Item: II-1

Staff Contact: Carol C. Konhauser
City Secretary

E-mail: ckonhauser@ci.crowley.tx.us

Phone: 817-297-2201-X 4000

SUBJECT: Discuss and consider approving the minutes from the EDC meeting held on September 3, 2020.

BACKGROUND/DISCUSSION

Consider approval of minutes as presented.

FINANCIAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the minutes as presented; council consideration is respectfully requested.

ATTACHMENTS

- Minutes

MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD Thursday, September 3, 2020.

The Economic Development Corporation Board of Directors met on Thursday, September 3, 2020, at 6:00p.m. in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

CALL TO ORDER/ ROLL CALL

President Christine Gilbreath called the Session to order for the Economic Development Corporation at 6:00p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were President Christine Gilbreath
 Member Billy P. Davis
 Member Dallas Park
 Member Carl Weber
 Member Johnny Shotwell (Arrived at 6:03 p.m.)
 Member Jim "Mac" McDonald

Absent: Member Alex Hogan

EDC BUSINESS

1. Discuss and consider approving the minutes from the EDC meeting held on June 4, 2020.

Member Billy Davis made the motion to approve the minutes as presented, second by Member Carl Weber, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 6-0.

2. Discuss proposed EDC Budget and announce the date, time and place of the public hearing on the proposed FY 2020-21 EDC Operating Budget.

Assistant City Manager/Finance Director Lori Watson discussed the few changes in the budget. She explained the increase in employee salaries was due to adding the Media Relations position to the EDC budget. There were no other questions.

President Christine Gilbreath announced the Public Hearing for the Economic Development Corporation FY2020-2021 Budget would be held on September 17, 2020 at 7:00 pm in City Council Chambers at 201 E Main Street, Crowley, Texas.

3. Nominate and elect a President, Vice President, and Secretary for the coming year, effective October 1, 2020, in accordance with City of Crowley Ordinance, Chapter 2 Administration, Article IV. Boards and Commissions, Division 6 Economic Development Corporation Board, Section 2-137 Officers.

Member Jim MacDonald made the motion to nominate Member Christine Gilbreath as President; second by Member Carl Weber. Member Billy Davis nominated Member Carl Weber as Vice President; second by Member Carl Weber; Member Carl Weber nominated Carol Konhauser as Secretary; second by Member Billy Davis, the EDC Board of Directors voted unanimously as to the appointments. Motion carried 6-0.

EXECUTIVE SESSION

President Christine Gilbreath announced the EDC Board of Directors would convene into Executive Session at 6:06 pm to discuss a lease negotiation for House of Air, pursuant to Section 551.087 of the Texas Government Code.

At 6:33 pm President Christine Gilbreath announced the EDC Board of Directors would reconvene into open session.

ACTION FROM EXECUTION SESSION

Member Carl Weber made the motion to authorize the EDC Director to negotiate a rent adjustment no to exceed 6 months with the House of Air; second by Member Jim McDonald, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 6-0.

As there was no further business, President Christine Gilbreath adjourned the meeting at 6:34 p.m.

ATTEST:

Christine Gilbreath
President EDC Board of Directors

Carol C. Konhauser
EDC Secretary